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00-7512

Chief, Management Staff

Director of Communications

Reorganization of the Office of Communications

1. The Office of Communications has had under consideration for some time a proposed reorganization wherein its Operations and Training Division would be abolished and the functions reallocated, or revised, to a Chief of Operations in the command line and a Telecommunications, Training, and Techniques Staff. This proposal has been discussed informally by the D/CC with the DD/S and yourself, and is submitted herewith for your recommendation and appropriate action.

2. The principal purposes of the reorganization are:

a. to adopt the "geographic executive agent" principle of organization, thereby, accomplishing a greater delegation of authority and creating a single channel for all information and communications to and from overseas activities and providing current and complete communications information for specific areas;

b. to separate operational functions from staff functions.

3. To effect the reorganization it is proposed to place the geographic branches as divisions under a Chief of Operations. These geographic components thus would be increased in stature and would assume Headquarters responsibility for all activities in their respective areas. The remaining components of the OMT Division will be organized into a Telecommunications, Training, and Techniques Staff. Attached are functional statements for each of these two new components; (a) the Chief of Operations (attachment A), and (b) the Telecommunications, Training, and Techniques Staff (attachment B), setting forth their mission and responsibilities. Also, the Engineering, Security, and Supplemental Programs Divisions will be redesignated as the Engineering, Communications Security, and Special Programs Staffs; the Policy and Planning Staff and the Administrative Staff are redesignated Plans Staff and Administration Staff, respectively.

4. The reorganization . . .

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SUBJECT: Reorganization of the Office of Communications

4. The reorganization will be effected without an increase in the over-all OC personnel ceiling. The changes in the OC Table of Organization are shown in attachment C; and a summary of the changes by grade, component, and salary is shown in attachment D.

5. Funds are available to effect the changes proposed.

6. Inasmuch as it is our desire to effect this reorganization as of 6 October 1958, it is requested that your recommendation to the DD/S not be delayed pending resolution of grades of individual positions between this Office and Office of Personnel, although every effort will be made to submit adequate job information promptly. This would enable OC to receive approval of the proposal as to management and organization and proceed to make it effective on 6 October, subject to classification decisions to be made by Office of Personnel.

7. It is requested that your Staff process the attached proposed organization chart (Tab E) for publication.

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Attachments:

- A - Statement of Functions, Chief of Operations
- B - Statement of Functions, Telecommunications, Training, and Techniques Staff
- C - Changes in OC T/O
- D - Summary of Changes by Grade, Component, and Salary
- E - Proposed OC Organization Chart

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